

The background of the slide is an abstract composition of soft, flowing lines in various shades of blue and white. The lines originate from the left side and curve towards the right, creating a sense of movement and depth. The overall effect is clean and modern.

AGENDA

ACTON PUBLIC SCHOOL COMMITTEE MEETING

Library
R.J. Grey Junior High School

August 2, 2007
6:30 p.m.

AGENDA

- I. CALL TO ORDER
- II. CHAIRPERSON'S INTRODUCTION
- III. STATEMENT OF WARRANT and APPROVAL OF MINUTES OF JULY 12, 2007
- IV. PUBLIC PARTICIPATION
- V. UNFINISHED BUSINESS
 1. Health Insurance Trust Report – *John Ryder / Tess Summers*
 2. FY'07 Acton Public Schools' Budget Update - *Bill Ryan*
 - Object Summary and SPED Report
 3. Douglas School Modular Update – *Bill Ryan*
 4. Kindergarten Enrollment Update (*info will be brought to meeting*) – *Marie Altieri*
 5. Staffing Update – *Marie Altieri*
 - List of New Professional Staff
 - Information on New Teachers – Form #4s (*will be brought to meeting*)
 - Leaves of Absence, Resignations, Retirements (*will be brought to meeting*)
- VI. NEW BUSINESS
- VII. FOR YOUR INFORMATION
 1. Information re: Musical Instruments Bid Award
 2. Memo/Letter re: Coordinated Program Review – *Susan Horn, Liza Huber*
- VIII. ISSUES FOR THE COMMITTEE
- IX. EXECUTIVE SESSION (*if needed*)
- X. NEXT MEETING: September 20, 7:30 pm, Douglas School
- XI. ADJOURNMENT

The background of the page is an abstract composition of soft, flowing lines in various shades of blue and white. The lines originate from the left side and curve towards the right, creating a sense of movement and depth. The colors transition from a deep, dark blue on the far left to a very light, almost white blue on the right. The overall effect is clean, modern, and professional.

MINUTES

ACTON SCHOOL COMMITTEE MEETING
MINUTES

Library
R.J. Grey Junior High School

July 12, 2007
6:35 p.m.

Members Present: Jonathan Chinitz, Heather Harer, Xuan Kong
Sharon Smith McManus, John Ryder (7:05)
Also Present: William Ryan, Susan Horn, Marie Altieri, Elizabeth Huber,
citizens and press

The meeting was called to order at 6:35 p.m. by Chairperson Jonathan Chinitz.

CHAIRMAN'S INTRODUCTION

STATEMENT OF WARRANT

Warrant #2008-01 in the amount of \$78,589.95 was signed by the chairperson and circulated to the rest of the Committee for signatures.

APPROVAL OF MINUTES

The minutes of June 21, 2007 were approved as written.

PUBLIC PARTICIPATION

Allen Nitschelm, citizen, asked for information about the staff contracts for 2007-08. He wanted the following questions on the record. 1) What process was undergone through this staff contract negotiation, specifically what happened to get this thing started? The AEA approached the schools to ask for one year extension of the contract, and he asked why wasn't that fact made in public session. 2) Re: salaries paid to non-union vs. union staff - the new handbook showed generous benefits to these people - who approves those benefit packages - Superintendent or School Committee? 3) In union negotiations, was a higher percentage (like 20%) of the health insurance cost paid by employees considered? He said higher copays don't pick up as much money. 4) Smaller class sizes - teacher work load is hard in Acton. Did School Committee consider hiring more teachers to reduce class size as opposed to a 3.5% raise? 5) Did School Committee consider waiting on these considerations to see if that would allow the towns to join the state health insurance program?

UNFINISHED BUSINESS

1. Kindergarten Enrollment Update

- Marie Altieri reported that all 293 Kindergartners have been placed. Class sizes will be in the 19-20 range. We are 15 short of the projection, but expect more enrollments before September. First grade number are also lower than expected. The waiting list (50 students) for All-Day Kindergarten is a concern. We will look at ways to address this need in the future.

NEW BUSINESS

1. Recommendation to Accept 2007-08 Conant School PTO Donation

It was moved, seconded and unanimously

VOTED: To accept, with gratitude, the generous donation of \$50,265, from the
Conant School PTO.

This gift will fund a media assistant, a recess monitor, and reading and math assistants at Conant.

2. Recommendation to Approve Food and Related Products Bids Awards

It was moved, seconded and unanimously

VOTED: To approve the food and related products bid awards as follows: Paper products - Mansfield Paper Co; Groceries - Costa Fruit & Produce, Thurston Foods; Ice Cream - New England Ice Cream; Vending - Coca-Cola, New England Ice Cream; Health Snack Products - Cost Fruit & Produce Company; Bread Products - LaMarca Bakery; Milk-Oakhurst Dairy

FOR YOUR INFORMATION

- The Superintendent referred to several items. He noted that the FY'07 budget was nearly closed out (99.9%), and was very close. Any left over funds will be sent to the Town of Acton and closed out to free cash.

EXECUTIVE SESSION

At 6:49 pm, it was moved, seconded and unanimously

VOTED: To go into executive session under Chapter 39, Section 23B, paragraph 3, to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the governmental body.
Each member was polled individually and each member voted to go into executive session for the stated purpose.

The Committee returned to open session at 7:01 pm.

UNFINISHED BUSINESS (cont.)

2. ALG Discussion

- Jonathan Chinitz made a presentation which outlined and explained the ALG formula, process and modeling in preparation for next ALG meeting. Boxborough members were present to hear the presentation.
Jonathan said that one mission of ALG is for the major Acton Boards to get together and project the total amount of revenue that the town can expect to have at their disposal when they start their budgeting process. Jonathan's goal is to present an amendment to the Stone formula (for revenue distribution) at the next ALG meeting. He explained that the Stone formula starts with two pots of money, shared revenue and non-shared revenue. Shared revenue sources are the tax levy, free cash and excise tax. Non-shared revenue are those that flow to the schools (state aid, AB E&D, etc.) and the town (local aid-lottery, MBTA, police, library exemptions, etc. and fees and interest). The question is how much of the shared revenue will be given to town vs. school. This is what is discussed at ALG, and the boards get consensus on percentage. The Stone formula had an added provision re: windfall or blow-out revenue changes. Should a windfall occur, ALG would get together to discuss how to distribute the windfall.
ALG Process: FinCom does the overall budget parameter. Then ALG looks at revenue pots. It recommend overrides, levy, excise tax, free cash. Then ALG would recommend a split (town vs. schools), and reps go back to respective boards. Without unanimous approval, we would recycle the process til agreement is reached. Then match up against the model, then construct the budget. Jonathan reviewed the ALG spread sheet and the total revenues. He recommended that ALG to use this modeling tool on a regular basis. The caveat is that the tool was great til non-shared pots of money started to fluctuate dramatically. The Stone formula said we need to get together and go through the process to reassess the split of money. It just complicated things. Jonathan proposed that we take out the windfall and blowout provision, and deal with these factors in the following fiscal year.

The Committee supported the adoption of the financial model and empowered Jonathan Chinitz and Sharon McManus to propose continuing the Stone formula without windfall/blow out provision.

Discussion continued during the Joint School Committee meeting which followed.

The meeting continued in Joint Session.

NEXT MEETING: August 2 - 6:30 pm - JH Library

The Joint Session was adjourned at 9:00 p.m.

Respectfully submitted,
Sarah T. Lawton, Secretary

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UNFINISHED BUSINESS

TOWN OF ACTON / ACTON PUBLIC SCHOOLS
FY07 SPED PROGRAM REPORT
JUNE 30, 2007 (7/26/07)

FOR 2007 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED

1005 GENERAL FUND SCHOOL							

05 SW SPECIAL EDUCATION							

05010501 52401 SPED LEGAL SERVICES	27,000	9,936	27,000	53,468.49	2,900.00	-29,368.49	208.8%*
11040501 51502 SECRETARY	42,707	0	42,707	41,904.97	.00	802.03	98.1%
14040501 51411 SPED CHAIRPERSON	90,970	0	90,970	85,000.05	.00	5,969.95	93.4%
14050503 51433 SUMMER PROGRAM STIPEND	0	0	0	34,962.07	.00	-34,962.07	100.0%*
14050503 51434 ADAP PHYS ED SPEC	0	0	0	191.88	.00	-191.88	100.0%*
14050504 51615 SUMMER SPED ASST	0	0	0	17,643.54	.00	-17,643.54	100.0%*
14050509 54305 SPED TEXTBOOKS	2,449	0	2,449	2,983.52	.00	-534.52	121.8%*
14050510 54302 OCCUPATIONAL THERAPY SUPPLI	849	0	849	1,469.03	.00	-620.03	173.0%*
14050511 52409 IN SERVICE CONFERENCES	1,190	0	1,190	745.00	.00	445.00	62.6%
14050517 58708 INSTRUCTIONAL EQUIPMENT	0	0	0	7,887.94	.00	-7,887.94	100.0%*
14050520 51409 REFERRAL TO SPECIALIST	0	0	0	51,527.47	.00	-51,527.47	100.0%*
14050521 52443 SPED REFERRAL TO SPEC	112,438	13,845	112,438	102,318.66	35,603.13	-25,483.79	122.7%*
14050521 52452 SUMMER PROGRAM, CS	60,766	2,000	60,766	351.90	.00	60,414.10	.6%
14050522 52462 PS SEC 504 CONTR SVC	1,000	0	1,000	.00	.00	1,000.00	.0%
14050524 51419 COORDINATOR	0	0	0	300.00	.00	-300.00	100.0%*
TOTAL SW SPECIAL EDUCATION	339,369	25,781	339,369	400,754.52	38,503.13	-99,888.65	129.4%
18 SPECIAL EDUCATION							

05051801 52416 SPED INDEP EVALUATION	5,000	0	5,000	2,050.00	2,820.00	130.00	97.4%
05051802 52404 SPED PERIODICALS/SUBS	810	0	810	821.19	.00	-11.19	101.4%*
05051802 52406 SPED POSTAGE	2,700	0	2,700	2,700.00	.00	.00	100.0%
05051802 52407 SPED INSVC CONFERENCES	353	0	353	4,249.00	.00	-3,896.00	1203.7%*
05051802 52408 SPED TRAVEL - LOCAL	180	0	180	.00	.00	180.00	.0%
05051802 52410 SPED DUES & FEES	305	0	305	500.00	.00	-195.00	163.9%*
05051802 52455 SPED MNT COPY EQUIP	3,482	0	3,482	4,096.14	.00	-614.14	117.6%*
05051802 52456 SPED MNT OFFICE EQUIP	284	0	284	354.00	.00	-70.00	124.6%*
05051803 54301 SPED OFFICE SUPPLIES	3,507	0	3,507	3,953.54	291.26	-737.80	121.0%*
05051804 58708 SPED OUTLAY EQUIP	11,000	4,790	11,000	11,382.47	.00	-382.47	103.5%
05051805 52424 MEDICAID SERVICES	1,020	0	1,020	1,800.00	.00	-780.00	176.5%*
05051806 52413 SPED MEDICAL SERVICES	2,500	0	2,500	1,258.99	.00	1,241.01	50.4%
05051807 52425 SPED TUITION - CASE	604,243	950	604,243	609,773.00	.00	-5,530.00	100.9%*
05051808 52426 SPED TUITION PRIVATE	627,722	-241,519	381,790	329,151.65	23,105.84	29,532.51	92.3%
05051808 52465 CIRCUIT BREAKER TUITION	-245,932	245,932	0	.00	.00	.00	.0%

TOWN OF ACTON / ACTON PUBLIC SCHOOLS
FY07 SPED PROGRAM REPORT
JUNE 30, 2007 (7/26/07)

FOR 2007 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
05051809 51614 SPED TRANSP ASST	9,420	0	9,420	6,155.29	.00	3,264.71	65.3%
05051809 51627 SPED DRIVERS	11,485	-2,452	9,033	2,779.25	.00	6,253.75	30.8%
05051810 52430 SPED DRIVER	294,751	2,923	297,203	297,203.00	.00	.00	100.0%
06041801 51408 SPED TEACHER	216,860	0	216,860	228,010.90	.00	-11,150.90	105.1%*
06041802 51409 TEACHER, SPECIALIST	14,669	-14,669	0	.00	.00	.00	.0%
06041802 51418 SPEECH TEACHER	67,961	0	67,961	85,204.60	.00	-17,243.60	125.4%*
06041803 51624 SPED EDUCATION ASST	149,216	0	149,216	231,669.50	.00	-82,453.50	155.3%*
06051801 54305 RES TEXTBOOKS	538	0	538	542.92	.00	-4.92	100.9%*
06051802 54332 EDUC NEEDS SUPPLIES	594	0	594	594.00	.00	.00	100.0%
06051802 54333 SPEECH SUPPLIES	443	140	443	576.31	.00	-133.31	130.1%
07041801 51408 SPED TEACHER	182,999	0	182,999	185,784.96	.00	-2,785.96	101.5%*
07041802 51418 SPEECH TEACHER	74,812	0	74,812	76,976.90	.00	-2,164.90	102.9%*
07041803 51624 SPED EDUCATION ASST	75,952	0	75,952	74,676.26	.00	1,275.74	98.3%
07051801 54305 RES TEXTBOOKS	538	0	538	538.00	.00	.00	100.0%
07051802 54332 EDUC NEEDS SUPPLIES	594	0	594	594.00	.00	.00	100.0%
07051802 54333 SPEECH SUPPLIES	437	0	437	451.81	.00	-14.81	103.4%*
08041801 51408 SPED TEACHER	190,249	0	190,249	178,879.22	.00	11,369.78	94.0%
08041802 51418 SPEECH TEACHER	96,975	0	96,975	76,483.94	.00	20,491.06	78.9%
08041803 51624 SPED EDUCATION ASST	129,322	0	129,322	107,422.97	.00	21,899.03	83.1%
08051801 54305 RES TEXTBOOKS	538	0	538	451.19	.00	86.81	83.9%
08051802 54332 EDUC NEEDS SUPPLIES	495	0	495	858.45	.00	-363.45	173.4%*
08051802 54333 SPEECH SUPPLIES	443	0	443	657.56	.00	-214.56	148.4%*
09041801 51408 SPED TEACHER	237,942	0	237,942	229,983.82	.00	7,958.18	96.7%
09041802 51418 SPEECH TEACHER	80,874	0	80,874	71,978.92	.00	8,895.08	89.0%
09041803 51624 SPED EDUCATION ASST	142,150	0	142,150	138,104.89	.00	4,045.11	97.2%
09051801 54334 EDUC NEEDS TEXTS	643	0	643	655.19	.00	-12.19	101.9%*
09051802 54330 RESOURCE SUPPLIES	495	0	495	487.21	.00	7.79	98.4%
09051802 54333 SPEECH SUPPLIES	443	0	443	439.81	.00	3.19	99.3%
10041801 51408 SPED TEACHER	186,485	0	186,485	170,381.90	.00	16,103.10	91.4%
10041802 51418 SPEECH TEACHER	65,973	0	65,973	65,972.92	.00	.08	100.0%
10041803 51624 SPED EDUCATION ASST	111,537	0	111,537	110,696.44	.00	840.56	99.2%
10051801 54334 EDUC NEEDS TEXTS	643	0	643	452.01	.00	190.99	70.3%
10051802 54332 EDUC NEEDS SUPPLIES	590	0	590	1,381.89	155.19	-947.08	260.5%*
10051802 54333 SPEECH SUPPLIES	443	0	443	398.49	.00	44.51	90.0%
14041801 51416 SPED OCCUP THERAPIST	182,076	0	182,076	173,915.45	.00	8,160.55	95.5%
14041801 51417 PHYSICAL THERAPIST	65,425	0	65,425	65,424.58	.00	.42	100.0%
14051801 51407 HOME INSTRUCT TEACHER	1,000	0	1,000	847.52	.00	152.48	84.8%
14051803 54338 SPED EDUC SUPPLIES	3,206	0	3,206	4,015.05	.00	-809.05	125.2%*
14051804 52425 COLLABORATIVE TUITION	0	0	0	31,753.05	.00	-31,753.05	100.0%*
TOTAL SPECIAL EDUCATION	3,616,390	-3,906	3,601,721	3,595,490.15	26,372.29	-20,141.44	100.6%
51 AUTISTIC SERVICES							
14055101 51436 AUTISTIC COORDINATOR	57,860	0	57,860	33,752.09	.00	24,107.91	58.3%

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TOWN OF ACTON / ACTON PUBLIC SCHOOLS
FY07 SPED PROGRAM REPORT
JUNE 30, 2007 (7/26/07)

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FOR 2007 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
14055102 51616 TRAINER	537,556	0	537,556	553,552.73	.00	-15,996.73	103.0%*
14055103 52463 AUTISTIC CONTRACT SERVICES	0	8,490	0	8,520.00	-8,490.00	-30.00	100.0%
TOTAL AUTISTIC SERVICES	595,416	8,490	595,416	595,824.82	-8,490.00	8,081.18	98.6%
TOTAL GENERAL FUND SCHOOL	4,551,175	30,365	4,536,506	4,592,069.49	56,385.42	-111,948.91	102.5%
TOTAL EXPENSES	4,551,175	30,365	4,536,506	4,592,069.49	56,385.42	-111,948.91	
GRAND TOTAL	4,551,175	30,365	4,536,506	4,592,069.49	56,385.42	-111,948.91	102.5%

** END OF REPORT - GENERATED BY DENISE KELLY **

TOWN OF ACTON / ACTON PUBLIC SCHOOLS
FY07 OBJECT SUMMARY
JUNE 30, 2007 (7/26/07)

FOR 2007 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED

1005 GENERAL FUND SCHOOL							

01 SALARIES, TEACHING	10,435,739	92,538	10,421,070	10,247,067.22	62,757.13	111,245.65	98.9%
02 SALARIES, PRINCIPALS	483,887	0	483,887	491,448.81	.00	-7,561.81	101.6%
03 SALARIES, CENTRAL AD	388,145	0	388,145	391,858.76	.00	-3,713.76	101.0%
04 SALARIES, SUPP STAFF	2,345,307	14,669	2,359,976	2,371,195.04	495.00	-11,714.04	100.5%
06 SALARIES, BUILDINGS	226,207	0	226,207	205,906.67	.00	20,300.33	91.0%
07 SALARIES, CUSTODIAL	581,763	0	581,763	600,921.50	.00	-19,158.50	103.3%
08 SALARIES, HOME INSTR	1,000	0	1,000	847.52	.00	152.48	84.8%
09 SALARIES, SUBSTITUTE	198,124	2,512	198,364	181,396.93	1,250.00	15,717.07	92.1%
10 FRINGES, COURSE REIM	7,981	0	7,981	8,918.00	.00	-937.00	111.7%
11 FRINGES, HEALTH INSU	3,264,827	48,895	3,264,827	3,194,549.49	996.00	69,281.51	97.9%
16 INSTRUCTIONAL SUPPLI	236,109	61,148	236,109	220,993.16	15,632.29	-516.45	100.2%
17 INSTRUCTIONAL TEXTBO	72,334	20,215	72,334	59,431.77	9,189.30	3,712.93	94.9%
18 INSTRUCTIONAL, LIBRA	19,316	2,523	19,316	21,370.90	3,158.34	-5,213.24	127.0%
19 OTHER, CAPITAL OUTLA	130,215	131,637	130,215	148,442.09	49,540.82	-67,767.91	152.0%
23 OTHER, MAINTENANCE B	163,288	22,776	163,288	167,389.95	37,683.61	-41,785.56	125.6%
24 OTHER, MAINTENANCE O	95,656	11,252	95,656	68,835.28	13,845.82	12,974.90	86.4%
26 OTHER, LEGAL SERVICE	50,000	14,736	50,000	59,590.99	12,905.00	-22,495.99	145.0%
27 OTHER, ADMIN SUPPLIE	203,650	78,334	203,410	184,887.19	42,245.35	-23,722.54	111.7%
29 OTHER, CUSTODIAL SUP	37,620	12,543	37,620	35,565.45	7,500.00	-5,445.45	114.5%
30 OTHER, SPED TRANSPOR	315,656	471	315,656	306,137.54	.00	9,518.46	97.0%
31 OTHER, STUDENT TRANS	229,156	65,143	229,156	211,234.96	46,381.96	-28,460.92	112.4%
32 OTHER, TRAVEL	10,777	3,174	10,777	11,782.51	3,122.81	-4,128.32	138.3%
33 OTHER, SPED TUITION/	1,644,935	15,853	1,644,935	1,570,139.42	14,615.84	60,179.74	96.3%
34 OTHER, UTILITIES	865,493	65,043	865,493	838,095.05	70,941.46	-43,543.51	105.0%
57 OTHER	0	0	0	.00	.00	.00	.0%
59 OTHER FINANCING USES	39,664	1,217	39,664	39,664.36	.00	-.36	100.0%
TOTAL GENERAL FUND SCHOOL	22,046,849	664,678	22,046,849	21,637,670.56	392,260.73	16,917.71	99.9%
GRAND TOTAL	22,046,849	664,678	22,046,849	21,637,670.56	392,260.73	16,917.71	99.9%

** END OF REPORT - GENERATED BY DENISE KELLY **

7/31/07

NEW PROFESSIONAL STAFF, K-12
2007-2008

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Sal. Step</u>	<u>FTE</u>
Abrams, Elizabeth	Drama	RJGrey	1M	.8
Altieri, Marie	Dir. Of Personn.	CO		1.0
Apostol, Christine	ABA Team Leader	APS	6M	1.0
Arend, Jonathan	Latin	ABRHS	1M	.4
Budiansky, Leah	Chemistry	ABRHS	4M	1.0
Buonopane, Jill	Grade 3	Gates	2M	1.0
Burton, Hilary	Counselor	Douglas	5M	1.0
Carp, Courtney	Social Studies	ABRHS	2M	1.0
Colby, Peter	Social Studies	ABRHS	1M	1.0
Correia, Amanda	Art	RJGrey	4B	1.0
Cummings, Lisa	Math	ABRHS	2B+15	1.0
DeBlois, Carrie	Spanish	ABRHS	3M	1.0
Duncan, Christine	English	RJGrey	1M	1.0
Gallant, Julie	SPED	RJGrey	1M	1.0
Hammond, Cathy	French	ABRHS	1M	1.0
Herrick, Amy	Special Ed.	Merriam	10M+30	1.0
Kay, Deborah	Kindergarten	Douglas	1M	.5
Kennedy, Katherine	English	ABRHS	1M	1.0
Kidder, Matthew	OOD Coord.	ABRSD		1.0
Lazaroski, Megan	P.E.	RJGrey	2B	1.0
Miller, Parindar	P.E.	ABRHS	10M+60	1.0
Moore, Allison	Kindergarten	Conant	3M	.5
Morris, Elizabeth	English	ABRHS	1B	1.0
Nichols, Lisa	Math	RJGrey	4M	1.0
Nugent, Susan	Math	ABRHS	3B	1.0
Oxnard, Katie	Grade 6	Douglas	1M+30	1.0
Parker, Elizabeth	Science	ABRHS	9M	.5
Price, Christine	Principal	Conant		1.0
Romano, Michael	Biology	ABRHS	1M	1.0
Ryder, Heather	Grade 4	Gates	2B	1.0
Scott, Sarah	English	ABRHS	2B+15	1.0
Smiley, Carolyn	English	ABRHS	1B	1.0
Spring, Diane	Nurse	Gates	6B	1.0
Szwarcewicz, Suzanne	ELL	APS	6M	1.0
Vinal, Bethany	S/L	McT	2M	1.0
Wallack, Velinda	Kindergarten	McT	3M	.5
Warren, Allison	Ass't Principal	RJGrey		1.0
Warren, Elizabeth	Psychologist	ABRSD	2M+45	1.0
Wolckenhaar, Veronique	French/Spanish	RJGrey	4M	1.0

TOTAL: 39 new staff (as of 7/27/07)

7/31/07

ABRSD School – by school
2007-2008

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Sal. Step</u>	<u>FTE</u>
<u>Junior High</u>				
Abrams, Elizabeth	Drama	RJGrey	1M	.8
Correia, Amanda	Art	RJGrey	4B	1.0
Duncan, Christine	English	RJGrey	1M	1.0
Gallant, Julie	SPED	RJGrey	1M	1.0
Lazaroski, Megan	P.E.	RJGrey	2B	1.0
Nichols, Lisa	Math	RJGrey	4M	1.0
Warren, Allison	Ass't Principal	RJGrey		1.0
Wolckenhaar, Veronique	French/Spanish	RJGrey	4M	1.0

Total JH: 8 new staff

<u>Senior High</u>				
Arend, Jonathan	Latin	ABRHS	1M	.4
Budiansky, Leah	Chemistry	ABRHS	4M	1.0
Carp, Courtney	Social Studies	ABRHS	2M	1.0
Colby, Peter	Social Studies	ABRHS	1M	1.0
Cummings, Lisa	Math	ABRHS	2B+15	1.0
DeBlois, Carrie	Spanish	ABRHS	3M	1.0
Hammond, Cathy	French	ABRHS	1M	1.0
Kennedy, Katherine	English	ABRHS	1M	1.0
Miller, Parindar	P.E.	ABRHS	10M+60	1.0
Morris, Elizabeth	English	ABRHS	1B	1.0
Nugent, Susan	Math	ABRHS	3B	1.0
Parker, Elizabeth	Science	ABRHS	9M	.5
Romano, Michael	Biology	ABRHS	1M	1.0
Scott, Sarah	English	ABRHS	2B+15	1.0
Smiley, Carolyn	English	ABRHS	1B	1.0
Warren, Elizabeth	Psychologist	ABRSD	2M+45	1.0

Total HS: 16 new staff

Total ABRSD new staff: 24

7/31/07

APS School – by school
2007-2008

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Sal. Step</u>	<u>FTE</u>
<u>Conant</u>				
Moore, Allison	Kindergarten	Conant	3M	.5
Price, Christine	Principal	Conant		1.0
<u>Douglas.</u>				
Burton, Hilary	Counselor	Douglas	5M	1.0
Kay, Deborah	Kindergarten	Douglas	1M	.5
Oxnard, Katie	Grade 6	Douglas	1M+30	1.0
<u>Gates</u>				
Buonopane, Jill	Grade 3	Gates	2M	1.0
Ryder, Heather	Grade 4	Gates	2B	1.0
Spring, Diane	Nurse	Gates	6B	1.0
<u>McCarthy-Towne</u>				
Vinal, Bethany	S/L	McT	2M	1.0
Wallack, Velinda	Kindergarten	McT	3M	.5
<u>Merriam</u>				
Herrick, Amy	Special Ed.	Merriam	10M+30	1.0
<u>Other Additional Staff:</u>				
Altieri, Marie	Dir. Of Personnel	CO		1.0
Apostol, Christine	ABA Team Leader	APS	6M	1.0
Kidder, Matthew	OOD Coord.	ABRSD		1.0
Szwarczewicz, Suzanne	ELL	APS	6M	1.0

Total APS New Staff: 11

Total Additional New Staff: 4

TOTAL APS/AB NEW STAFF: 39

The background features a gradient from light blue to white, with several curved, glowing lines in shades of blue and white that sweep across the frame from the bottom left towards the top right, creating a sense of motion and depth.

**FOR YOUR
INFORMATION**

The following is the evaluation of the bids provided by:

The Minor Chord / Rayburn Music Co. – Acton, MA

David French Music Co. – Westborough, MA

Coffey Music & Arts Center – Norwood, MA

V. Rule for Award

The contract will be awarded to the responsible bidder submitting the lowest total bid offering the highest quality program at the lowest total price for all items. All bids, which contain abnormally high prices, or abnormally low prices, for any instrument rental, or those, which contain an unbalanced bid in any form or manner, may be rejected as informal. In the event there is a discrepancy between the prices written in words and written in figures, the prices written in words shall govern.

- 1. Coffey Music & Arts Center – Norwood, MA – cost**
Group A instruments – 1st yr. – \$224.58 / 2nd yr. – \$287.40
Group B instruments – 1st yr. – \$345.58 / 2nd yr. – \$443.40
Additional provisions – • free music stand with rental (\$12.95 value)
• free lesson book with rental (\$7.95 - \$10.95 value)
• \$500 credit to school system for repairs

- 2. David French Music Co. – Westborough, MA – cost**
Group A instruments – \$288.00 per year
Group B instruments – 476.40 per year

- 3. Minor Chord / Rayburn Music Co. – Acton, MA – cost**
Group A instruments – 1st yr. – \$296.15 / 2nd yr. – \$337.80
Group B instruments – 1st yr. – \$444.75 / 2nd yr. – \$501.00

**Musical Instrument
Evaluation Criteria**

The proposer has operated a business in the Eastern Massachusetts area

Highly Advantageous: The proposal has been in business in the Boston area for five years or more.

The Minor Chord / Rayburn Music Co. – Acton, MA – 68 years

David French Music Co. – Westborough, MA – 20 years

Coffey Music & Arts Center – Norwood, MA – 45 years

Advantageous: The proposal has been in business in the Boston area for less than five years.

Unacceptable: The proposal has been in business in the Boston area for less than one year.

The proposer has provided references for musical instrument rental.

Highly Advantageous: The proposer has provided at least four references (two of which are for public or private elementary or secondary schools).

The Minor Chord / Rayburn Music Co. – Acton, MA – provided 4 references / 4 which are public school systems

David French Music Co. – Westborough, MA – provided 6 references / 6 which are public school systems

Coffey Music & Arts Center – Norwood, MA – provided 4 references / 4 which are public school systems

Advantageous: The proposer has provided at least three references (two of which are for public or private elementary or secondary schools).

Unacceptable: The proposal has provided fewer than three references for musical instrument rental or fewer than two references from public or private elementary or secondary schools.

The proposer has conducted a musical instrument rental program.

Highly Advantageous: The proposal has conducted an instrument rental program within the past five years at a system the size APS/ABRSD

The Minor Chord / Rayburn Music Co. – Has conducted instrument rental programs within the past five years at a system the size of APS/ABRSD

David French Music Co. – has conducted instrument rental programs within the past five years at a system the size of APS/ABRS

Coffey Music & Arts Center – has conducted instrument rental programs within the past five years at a system the size of APS/ABRS

Advantageous: The proposal has conducted an instrument rental program for at least the past three years at a system the size of APS/ABRSD.

Unacceptable: The proposal has not conducted an instrument rental program at a system the size of APS/ABRSD for at least the last three years.

The proposer will provide service calls to the school.

Highly Advantageous: The proposal will provide weekly service calls to the school's music department to pick up and deliver instruments for repair, and will provide free loan instruments, whether or not the instrument was provided by the proposal, during the time of repair. Repairs will be made and returned to school in one week unless extended time is noted for extensive repair.

The Minor Chord / Rayburn Music Co. – Acton, MA

David French Music Co. – Westborough, MA

Coffey Music & Arts Center – Norwood, MA

Advantageous: The proposal will provide biweekly service calls to the school's music department to pick up and deliver instruments for repair, and will provide free loan instruments during the time of repair. Repairs will be made and returned to school in two weeks unless extended time is noted for extensive repair.

Unacceptable: The proposal is unable to provide bi-weekly service calls to the school's music department for pick up and delivery of instruments for repair, or cannot provide free loan instruments during the time of repair, or repairs cannot be completed within two weeks.

The proposer will provide factory new instruments for rental

Highly Advantageous: The proposal will provide factory new instruments for rental to all students, unless parent's request a suitable used instrument from agreed to brand list.

The Minor Chord / Rayburn Music Co. – Acton, MA

David French Music Co. – Westborough, MA

Coffey Music & Arts Center – Norwood, MA

Advantageous: The proposal will provide some factory new instruments for rental to students, unless parent's request a suitable used instrument from agreed to brand list.

Unacceptable: The proposal is unable to provide factory new instruments for rental to students.

The proposer will provide the renter an early purchase option

Highly Advantageous: The proposal will provide the renter with the best possible early purchase option plan available.

The Minor Chord / Rayburn Music Co. – Acton, MA – 40% discount on unpaid balance anytime if customer rented after 9/1/2002.

Advantageous: The proposal will provide the renter with an early purchase option plan.

David French Music Co. – Westborough, MA – 30% discount on unpaid balance

Coffey Music & Arts Center – Norwood, MA – 30% discount on unpaid balance

Unacceptable: The proposal will not provide the renter an early purchase option plan.

The proposer will provide printed sheet music to the music department

Highly Advantageous: The proposal will provide choral and instrumental sheet music to the schools at an agreed to discounted rate in a timely fashion.

Coffey Music & Arts Center – Norwood, MA – will provide sheet music at 30% discount.

David French Music Co. – Westborough, MA – will provide sheet music at 10% discount

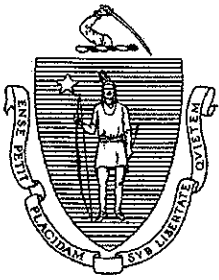
Advantageous: The proposal will provide choral and instrumental sheet music to the schools in a timely fashion.

Unacceptable: The proposal cannot provide choral and instrumental sheet music to the schools.

The Minor Chord / Rayburn Music Co. – Acton, MA – cannot provide sheet music to schools.

The proposal will provide discounts on sheet music, software, school purchased instruments, etc.

Highly Advantageous: The proposal will provide discounts of at least 10% on sheet music, software and school purchased instruments, etc.



The Commonwealth of Massachusetts Department of Education

350 Main Street, Malden, Massachusetts 02148-5023

Telephone: (781) 338-3000
TTY: N.E.T. Relay 1-800-439-2370

April 17, 2007

William L. Ryan, Superintendent
Acton Public Schools
16 Charter Road
Acton, MA 01720

APR 18 2007 PM 1:15

Re: Review of Coordinated Program Review Progress Reports

Dear Superintendent Ryan:

Thank you for submitting your district's Coordinated Program Review Corrective Action Plan Progress Reports. This information has been carefully reviewed, and the Department's decisions with regard to the approval status of each element are attached.

We are pleased to note the progress your district has made in remedying the previously identified noncompliance issues. In some cases you may find that we have set additional Progress Reporting requirements where full implementation of your approved Corrective Action Plan has not yet been fully realized. Please note the due dates for any additional reports to the Department. If an onsite visit is required to verify implementation of Progress Report activities, we will notify you of the date for this visit and plan the schedule of activities with a person you designate.

Please contact me at 781-338-3722 if further clarification is needed on any matters presented here. Again, thank you for your continued cooperation.

Sincerely,

Handwritten signature of Susan D. Nichols in cursive.

Susan D. Nichols, Onsite Chairperson

Handwritten signature of Vani Rastogi-Kelly in cursive.

Vani Rastogi-Kelly, Supervisor
Program Quality Assurance Services

C: Liza Huber, Director of Pupil Services
Darlene A. Lynch, Director, Program Quality Assurance Services

Encl. Progress Report Review

**MASSACHUSETTS DEPARTMENT OF EDUCATION
COORDINATED PROGRAM REVIEW**

Acton Public Schools

REVIEW OF CORRECTIVE ACTION PLAN PROGRESS REPORTS

Progress Reports Submitted on December 18, 2006, March 1, 2007 and March 29, 2007

Date of this Review – April 17, 2007

Criterion Number and Topic From CPR Final Report	Progress Report Determined to be Acceptable	Additional Progress Report Due On:	Reasons for Approval of Current Progress Report and Required Elements of any Additional Progress Report(s):	Progress Report Determined to be Unacceptable	Reasons for Disapproval	Corrective Action Ordered by the Department of Education and Timelines for Implementation
SE 2 Required and optional assessments	✓		On December 18, 2006 and March 29, 2007, the district submitted information and the sign-in attendance sheets from the Team Chairperson training that occurred on September 5, 2006. This information included training on the referral process. The district submitted six randomly selected samples of evaluation consent forms issued by the district following the date of the approval of the CAP, and included at least one in which a medical evaluation was proposed. The district also submitted a	✓		

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			<p>statement reporting that a random sample of 40 special education referrals from June-November 2006 has been reviewed and that no problems were noted.</p> <p>No further action is required.</p>			
SE 8 Evaluation Team composition	√		<p>On December 18, 2006, the district submitted information and the sign-in attendance sheet from the September 5, 2006 Team Chairperson training that included training on the responsibility to commit and allocate district resources.</p> <p>The district submitted an assurance that all Team meeting summaries, findings of no special needs and IEPs have been reviewed for compliance by the pupil services coordinator.</p> <p>No further action is required.</p>			
SE 9 Eligibility determination	√		<p>On December 18, 2006, the district submitted a tracking form that the district will use to monitor dates for the following:</p> <ul style="list-style-type: none"> • Receipt of the signed consent form; 			

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SE 13 Progress Reports	√		<ul style="list-style-type: none"> • Completion of evaluations; • Date of eligibility; • IEP meeting date; • Date the IEP was sent to the parents; and • Date the IEP was signed by the parents. <p>On December 18, 2006, the district submitted copies of a random sample of progress reports for one student in each grade, including the pre-school.</p> <p>On March 29, 2007, the district submitted a statement of assurance indicating that a random sample of 125 progress reports was reviewed and that the report log and the progress reports were in compliance.</p> <p>No further action is required.</p>			

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SE 17 Initiation of services at age three and Early Intervention transition procedures	√		On December 18, 2006, the district submitted a copy of the Early Intervention Services' updated practices and procedures. No further action is required.			
SE 18A IEP development and content	√		See SE 8			
SE 18B Determination of placement; provision of IEP to parent	√		On December 18, 2006, the district submitted copies of five letters sent to out-of-district schools advising them of the legal standard of providing the IEP to parents immediately (within 3-5 days), and requesting input concerning barriers to compliance. On March 29, 2007, the district submitted completed forms that the district has developed to monitor for compliance with this criterion. No further action is required.			
SE 24 Notice to parent	√		On December 18, 2006, the district submitted the sign-in attendance sheet for the training			

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			<p>on the referral process that included special education and general education staff.</p> <p>No further action is required.</p>			
SE 32 Parent advisory council for special education	✓		<p>On December 18, 2006, the district submitted a list of the PAC officers, a copy of the PAC's by-laws, and meeting dates scheduled for the 2006-2007 school year. The PAC represents the Acton School District and the Acton Boxborough School District.</p> <p>No further action is required.</p>			
SE 41 Age span requirements	✓		<p>No further action is required.</p> <p>On December 18, 2006, the district submitted classroom rosters for the substantially separate classes in the district and included the initials and dates of birth of each student. No further action is required.</p>			
SE 42 Programs for young children three and four years of age	✓		<p>On December 18, 2006, the district submitted a roster of the integrated preschool classes for the 2006-2007 school year and included the staffing patterns for each class.</p> <p>No further action is required.</p>			

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SE 47 Procedural requirements applied to students not yet determined to be eligible for special education	√		<p>On December 18, 2006 and March 29, 2007, the district submitted the 2006-2007 school district handbooks, which include the procedural requirements applied to students not yet determined to be eligible for special education.</p> <p>No further action is required.</p>			
SE 55 Special education facilities and classrooms	√		<p>On December 18, 2006, the district submitted an assurance letter verifying that signage at the Merriam and McCarthy-Towne schools has been removed and appropriate changes have been made to the time-out room at the McCarthy-Towne Elementary School. This has been verified by an on-site visit on 3/8/07.</p> <p>On March 29, 2007, the district submitted a thorough consultation report regarding the placement of the CASE Collaborative classroom. The report included a variety of positive aspects related to the location of the classrooms and indicated that the location does not negatively impact the inclusion options of CASE</p>			

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	√		Collaborative students.	√		
SE 56 Special education programs and services are evaluated	√		No further action is required. On December 18, 2006, the district submitted an action plan that includes the goals of evaluation of the district's special education programs, including timelines and staff responsible for accomplishment.			
SE 57 Special education child count	√		No further action is required. On December 18, 2006, the district submitted an updated list of special education students in the district and the date of their consented to, current and approved IEPs.			

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MOA 1 Identification of limited-English proficient students			SEE ELE 3			
MOA 2 Program modifications and support services for limited-English proficient students	✓		On December 18, 2006, the district submitted a copy of the ELL teacher's certification in ESL that includes preK-12. The district submitted a description of the district's training plan for classroom teachers and included training that has already been conducted. No further action is required.			
MOA 4 Placement of disabled, linguistic and racial minority, homeless, and female/male students	✓		On December 18, 2006, the district submitted a report on the district's evaluative activities and on the annual review of placement of LEP students and male and female students. No further action is required.			
MOA 7 Information to be translated into languages other than	✓		On December 18, 2006, the district submitted procedures to follow when parents request information to be translated along with how these requests will be			

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English	√		<p>documented and monitored.</p> <p>The district states that to date, no parents have requested that information be translated; however, the district submitted a sample letter informing parents how to make this request, as well as sample copies of translated material.</p> <p>No further action is required.</p>	√		
MOA 8 Accessibility of extracurricular activities		9/28/07		√	The district did not submit the requested information for this criterion.	By September 28, 2007, submit a copy of the school district's written policy ensuring that all students, including students in out of district programs, have equal access to extracurricular activities in the district.

Criterion Number and Topic From CPR Final Report	Progress Report Determined to be Acceptable ✓	Additional Progress Report Due On:	Reasons for Approval of Current Progress Report and Required Elements of any Additional Progress Report(s):	Progress Report Determined to be Unacceptable ✓	Reasons for Disapproval	Corrective Action Ordered by the Department of Education and Timelines for Implementation
MOA 10A Handbooks and Codes of Conduct	✓		<p>On December 18, 2006 and March 29, 2007, the district submitted the 2006-2007 handbooks that contain the following revised information:</p> <ol style="list-style-type: none"> 1. Discipline of students with 504 plans and students not yet determined eligible for special education. 2. A statement of non-discrimination that includes all of the protected categories. 3. School procedures for accepting, investigating and resolving complaints alleging discrimination or harassment. <p>No further action is required.</p>			
MOA 11A Designation of liaison/ coordinator(s); grievance procedures	✓		<p>On December 18, 2006 and March 29, 2007, the district submitted the district's 2006-2007 handbooks that contain grievance procedures for the resolution of complaints alleging discrimination based on sex or disability.</p> <p>No further action is required.</p>			

Criterion Number and Topic From CPR Final Report	Progress Report Determined to be Acceptable √	Additional Progress Report Due On:	Reasons for Approval of Current Progress Report and any Additional Progress Report(s):	Progress Report Determined to be Unacceptable √	Reasons for Disapproval	Corrective Action Ordered by the Department of Education and Timelines for Implementation
MOA 17A Use of physical restraint on any student enrolled in a publicly-funded education program	√		On December 18, 2006 , the district submitted the agenda, training information and sign-in attendance sheets on the training on restraint policies and procedures. No further action is required.			
MOA 21 Staff training regarding civil rights responsibilities	√		On December 18, 2006 , the district submitted the agenda, training information and sign-in attendance sheets on the training on civil rights. No further action is required.			
MOA 23 Comparability of facilities			SEE SE 55 and ELE 16			

Criterion Number and Topic From CPR Final Report	Progress Report Determined to be Acceptable ✓	Additional Progress Report Due On:	Reasons for Approval of Current Progress Report and Required Elements of any Additional Progress Report(s):	Progress Report Determined to be Unacceptable ✓	Reasons for Disapproval	Corrective Action Ordered by the Department of Education and Timelines for Implementation
MOA 25 Institutional self-evaluation	✓		<p>On March 29, 2007, the district submitted information regarding how the district conducts evaluations of all aspects of its programs annually to ensure that all students, regardless of race, color, sex, religion, national origin, limited English proficiency, sexual orientation, disability, or housing status, have equal access to all programs, including athletics and other extracurricular activities.</p> <p>No further action is required.</p>			
ELE 3 Initial Identification	✓		<p>On December 18, 2006, the district submitted a list of eight students who have been assessed this school year, and included their scores on the LAS-R/W and the IPT.</p> <p>The district submitted a copy of the protocols for ELL identification, a revised home language survey and attendance sheets from the training on its ELL identification protocol.</p> <p>No further action is required.</p>			

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ELE 4 Waiver Procedures	✓		On December 18, 2006, the district submitted a copy of the district waiver process and the form used.			
ELE 5 Program placement and structure	✓	9/28/07	No further action is required. On December 18, 2006, the district submitted information that explains how LEP students in each building are provided with English language development instruction. Submit a roster of all ELL students enrolled for the 2007-2008 school year and their grade levels and teachers. Include copies of all ELL student schedules and indicate the times and the amount of ELE instruction for each student, the instructional groupings and the mode and frequency of any classroom support provided.			
ELE 6 Program exit and readiness	✓		On December 18, 2006, the district submitted a copy of the ELE program exit requirements, implementation practices and a copy of the monitoring form. No further action is required			

Criterion Number and Topic From CPR Final Report	Progress Report Determined to be Acceptable	Additional Progress Report Due On:	Reasons for Approval of Current Progress Report and any Additional Progress Report(s):	Progress Report Determined to be Unacceptable	Reasons for Disapproval	Corrective Action Ordered by the Department of Education and Timelines for Implementation
ELE 7 Parent Involvement	✓		SEE MOA 7 and ELE 10	✓		
ELE 8 Declining entry to a program	✓		<p>On December 18, 2006, the district submitted a revised parent notification letter that includes all required information.</p> <p>The district submitted written policies and procedures that describe the implementation practices, including the support provided to students if parents have declined entry to the district's ELE program.</p> <p>No further action is required</p>			
ELE 9 Instructional Grouping			SEE ELE 5			
ELE 10 Parental notification	✓		<p>On December 18, 2006, the district submitted a copy of a letter that is given to parents indicating that information, including district publications, will be available in the parent's native language, if requested. The letter also includes how to request this information.</p> <p>To date, the district reports that no parents have made this request.</p>			

Criterion Number and Topic From CPR Final Report	Progress Report Determined to be Acceptable √	Additional Progress Report Due On:	Reasons for Approval of Current Progress Report and Required Elements of any Additional Progress Report(s):	Progress Report Determined to be Unacceptable √	Reasons for Disapproval	Corrective Action Ordered by the Department of Education and Timelines for Implementation
ELE 11 Equal Access to Academic Programs and Services			No further action is required.			
ELE 13 Follow-up Support	√		On December 18, 2006, the district submitted a copy of the district's monitoring form for students that have exited the program, and also included a completed form for a student that is being monitored.			
ELE 14 Licensure and fluency requirements	√		No further action is required. On December 18, 2006, the district submitted a copy of the ESL teacher's licensure.			
ELE 15 Professional development			No further action is required. SEE MOA 2 and ELE 5			

Criterion Number and Topic From CPR Final Report	Progress Report Determined to be Acceptable ✓	Additional Progress Report Due On:	Reasons for Approval of Current Progress Report and Required Elements of any Additional Progress Report(s):	Progress Report Determined to be Unacceptable ✓	Reasons for Disapproval	Corrective Action Ordered by the Department of Education and Timelines for Implementation
ELE 16 Equitable facilities	✓		On March 8, 2007, a visit was made to the Merriam Elementary and the Douglas Elementary schools. The ELE classroom spaces are now comparable to the instructional spaces used for non-ELE students. No further action is required.			
ELE 17 DOE data submission requirements and program evaluation	✓	9/28/07	On December 18, 2006, the district submitted an action plan to evaluate the English language learner (ELL) services. Submit a formal evaluation of the effectiveness of the district's ELE program.			
TI 7 Fiscal Requirements	✓		On December 18, 2006, the district submitted copies of the Title I staff schedule with days and hours when students received services. No further action is required.			
TI 11 Fiscal Requirements	✓		On March 1, 2007, the district submitted a Supplement Not Supplant Legal Standard for the Acton Public Schools. No further action is required.			

Criterion Number and Topic From CPR Final Report	Progress Report Determined to be Acceptable	Additional Progress Report Due On:	Reasons for Approval of Current Progress Report and Required Elements of any Additional Progress Report(s):	Progress Report Determined to be Unacceptable	Reasons for Disapproval	Corrective Action Ordered by the Department of Education and Timelines for Implementation
TI 12 Fiscal Requirements	✓		<p>On March 1, 2007, the Time and Effort Records submitted were must be signed by the employee and countersigned by an administrator or supervisor. See www.doe.mass.edu/titlei/news04/0527_attach3.doc for more details.</p> <p>No further action is required.</p>	✓		
TI 21 Parent and Community Involvement	✓		<p>On December 18, 2006, the district submitted sufficient documentation indicating that Title I parents are involved in the program and in parent involvement policy development.</p> <p>No further action is required.</p>			
TI 23 Parent involvement school requirements	✓		<p>The district states that the School-Parent or Home School compact is developed and used at the school level. It will be marked draft before it is distributed to parents for feedback.</p> <p>The school-parent compact submitted on March 1, 2007 contains line, date, and signature space for student, parent, and teacher.</p>			

Criterion Number and Topic From CPR Final Report	Progress Report Determined to be Acceptable ✓	Additional Progress Report Due On:	Reasons for Approval of Current Progress Report and Required Elements of any Additional Progress Report(s):	Progress Report Determined to be Unacceptable ✓	Reasons for Disapproval	Corrective Action Ordered by the Department of Education and Timelines for Implementation
TI 30 Faculty, Staff and Administration	✓		No further action is required. On March 1, 2007 , the district submitted the principal's letter, which documents in writing that all teachers within the school who teach core academic subjects have met or are working toward meeting the highly qualified teacher requirements.			
TI 32 Program Plan and Evaluation	✓		No further action is required. On December 18, 2006 , the district submitted a written needs assessment and data analysis of the Title I Program.			
TI 33 Program Plan and Evaluation	✓		No further action is required. On March 1, 2007 , the district submitted a written report based on AYP data for the school describing any changes made in the Title I Program as a result of the evaluation.			
TI 39 Program Plan and Evaluation	✓		No further action is required. On December 18, 2006 , the district submitted a rank order list with student selection sheets.			