

## Registering as a Student at Acton-Boxborough Regional High School

If you are planning to register your son or daughter as a student in grades 9-12 you must set up an appointment to meet with a counselor by calling the High School Counseling Department at (978) 264-4700 extension 3430. At the time of your call, please mention whether or not your child will require special education services.

When you arrive with your son or daughter on the appointed day you will need to have the following materials with you:

- Copy of a birth certificate
- Proof of residency in the town of Acton or Boxborough (This is a deed to the property listed as primary residence or a utility bill with the custodial parent name and correct address. A driver's license will not be accepted.)
- Most recent transcript of previous school year as well as any junior high and high school transcripts
- Immunization records showing all shots and immunizations since birth
- A copy of a recent physical (within the past calendar year). This is particularly important for student-athletes. The physical must not exceed a year by the **end** of the intended season of participation
- Any Individual Education Plan (IEP) materials or 504 (American's with Disabilities Act) plan.
- Mailing Address of previous school attended and names of recent texts used in classes

If you are coming to AB from another school part-way through the year it will be helpful to have partial year grades received from the previous school to ensure timely updates of grade information.