

## Pupil Services Administrative Directory

I am tremendously proud to be working with a leadership team who is committed to offering the finest education services and am sharing a list of their areas of responsibility and contact information.

Out-of-District Coordinator  
**Matthew Kidder**

978 264 4700, ext. 3266  
[mkidder@mail.ab.mec.edu](mailto:mkidder@mail.ab.mec.edu)

Coordinator of Early Childhood Services  
& Elementary Out-of-District Coordinator  
**Carol Huebner**

978 274 4700, ext. 3268  
[chuebner@mail.ab.mec.edu](mailto:chuebner@mail.ab.mec.edu)

Coordinator of Pupil Services – Grades K–6  
**Lynne Laramie**

978 264 4700, ext. 3268  
[llaramie@mail.ab.mec.edu](mailto:llaramie@mail.ab.mec.edu)

Coordinator of Pupil Services – Grades 7–12  
**Mary Emmons**

978 264 4700, ext. 3266  
[memmons@mail.ab.mec.edu](mailto:memmons@mail.ab.mec.edu)

Chairperson of Counseling & Psychological  
Services – Grades K-6  
**Ginny Conway**

978 264 4700, ext. 3762  
[gconway@mail.ab.mec.edu](mailto:gconway@mail.ab.mec.edu)

Chairperson of Counseling & Psychological  
Services – Grades 7-12  
**Todd Chicko**

978 264 4700, ext. 3430  
[tchicko@mail.ab.mec.edu](mailto:tchicko@mail.ab.mec.edu)

Counseling Liaison, R.J. Grey  
**Caroline O'Brien**

978 264 4700, ext. 3334  
[cobrien@mail.ab.mec.edu](mailto:cobrien@mail.ab.mec.edu)

Chairperson of ELE – Grades K – 12  
**Suzanne Szwarczewicz**

978 274 4700, ext 3701  
[sswarcewicz@mail.ab.mec.edu](mailto:sswarcewicz@mail.ab.mec.edu)

Special Education Bldg. Dept. Leader - ABRHS  
**Cheryl Alfieri-Simmons**

978 264 4700, ext. 3490  
[csimmons@mail.ab.mec.edu](mailto:csimmons@mail.ab.mec.edu)

Special Education Bldg. Dept. Leader - RJ Grey  
**Karoly Baglio**

978 264 4700, ext. 3369  
[kbaglio@mail.ab.mec.edu](mailto:kbaglio@mail.ab.mec.edu)

Chairperson of Nursing Services – Grades K- 6  
**Diane Spring**

978 264 4700, ext. 4056  
[dspring@mail.ab.mec.edu](mailto:dspring@mail.ab.mec.edu)

Chairperson of Nursing Services – Grades 7-12  
**Diana McNicholas**

978 264 4700, ext. 3418  
[dmcnicholas@mail.ab.mec.edu](mailto:dmcnicholas@mail.ab.mec.edu)

Pupil Services Liaison  
**Julie Towell**

978 264 4700, ext. 3267  
[jtowell@mail.ab.mec.edu](mailto:jtowell@mail.ab.mec.edu)

Pupil Services Office Manager  
**Deborah Sye**

978 264 4700, ext. 3265  
[dsye@mail.ab.mec.edu](mailto:dsye@mail.ab.mec.edu)

Administrative Assistant – Grades Pre-K - 6  
**Diane Bomba**

978 264 4700, ext 3268  
[dbomba@mail.ab.mec.edu](mailto:dbomba@mail.ab.mec.edu)

Administrative Assistant – Grades 7-12 &  
OOD, Pre-K – Age 22  
**Linda Blanco**

978 264 4700, ext 3266  
[lblanco@mail.ab.mec.edu](mailto:lblanco@mail.ab.mec.edu)

**Elizabeth L Huber**  
Director of Pupil Services  
978 264 4700, ext. 3265  
[lhuber@mail.ab.mec.edu](mailto:lhuber@mail.ab.mec.edu)

**Acton Public Schools Preschool  
15 Charter Road, Acton MA 01720  
978 264 4700**

**Specialists' Names and Contact Information**

**Special Educators:**

Debbie Bennett	Extension: 3262	<a href="mailto:dbennett@mail.ab.mec.edu">dbennett@mail.ab.mec.edu</a>
Julie Sleeper	Extension: 3311	<a href="mailto:jsleeper@mail.ab.mec.edu">jsleeper@mail.ab.mec.edu</a>
Bethany DeLollis	Extension: 3240	<a href="mailto:bdelollis@mail.ab.mec.edu">bdelollis@mail.ab.mec.edu</a>

**ABA Team Leader**

Shelagh Conway	Extension: 3238	<a href="mailto:sconway@mail.ab.mec.edu">sconway@mail.ab.mec.edu</a>
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**Speech and Language Specialists:**

Gabrielle Prosnitz	Extension: 3236	<a href="mailto:gprosnitz@mail.ab.mec.edu">gprosnitz@mail.ab.mec.edu</a>
Cindy Mate	Extension: 3278	<a href="mailto:cmate@mail.ab.mec.edu">cmate@mail.ab.mec.edu</a>
Kristin Ashburn	Extension: 3236	<a href="mailto:kashburn@mail.ab.mec.edu">kashburn@mail.ab.mec.edu</a>

**OT:**

Niki Holtzman	Extension: 3268	<a href="mailto:nholtzman@mail.ab.mec.edu">nholtzman@mail.ab.mec.edu</a>
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**PT:**

Anne Dempsey	Extension: 3268	<a href="mailto:adempsey@mail.ab.mec.edu">adempsey@mail.ab.mec.edu</a>
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**The Luther B. Conant School**  
**80 Taylor Road, Acton, MA 01720**  
**978 266 2550**

**Specialists' Names and Contact Information**

**Special Educators:**

Jane Tibbetts	Primary	Extension: 2050	<a href="mailto:jtibbetts@mail.ab.mec.edu">jtibbetts@mail.ab.mec.edu</a>
Jana Bardsley		Extension: 2050	<a href="mailto:jbardsley@mail.ab.mec.edu">jbardsley@mail.ab.mec.edu</a>
Shannon Balunis		Extension: 2050	<a href="mailto:sbalunis@mail.ab.mec.edu">sbalunis@mail.ab.mec.edu</a>
Kristin Kelley	Intermediate	Extension: 2050	<a href="mailto:kkelley@mail.ab.mec.edu">kkelley@mail.ab.mec.edu</a>

**Speech and Language Specialists:**

Meredith Toll-Abramowitz		Extension: 2050	<a href="mailto:mtoll-abramowitz@mail.ab.mec.edu">mtoll-abramowitz@mail.ab.mec.edu</a>
Wendy Hartman		Extension: 2050	<a href="mailto:whartman@mail.ab.mec.edu">whartman@mail.ab.mec.edu</a>

**Counselor:**

Debby Dawson		Extension: 2050	<a href="mailto:ddawson@mail.ab.mec.edu">ddawson@mail.ab.mec.edu</a>
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**Psychologist:**

Nancy Ferraro		Extension: 2050	<a href="mailto:nferraro@mail.ab.mec.edu">nferraro@mail.ab.mec.edu</a>
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**ELE Teacher:**

Theresa Laquerre		Extension: 2050	<a href="mailto:tlaquerre@mail.ab.mec.edu">tlaquerre@mail.ab.mec.edu</a>
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**Nurse**

Heather Makris		Extension: 2058	<a href="mailto:hmakris@mail.ab.mec.edu">hmakris@mail.ab.mec.edu</a>
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**OT:**

Kathleen Harrington		Extension: 2050	<a href="mailto:kharrington@mail.ab.mec.edu">kharrington@mail.ab.mec.edu</a>
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**PT:**

Anne Dempsey		Extension: 2050	<a href="mailto:adempsey@mail.ab.mec.edu">adempsey@mail.ab.mec.edu</a>
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**The C.T. Douglas School**  
**21 Elm Street, Acton, MA 01720**  
**978 266 2560**

**Specialists' Names and Contact Information**

**Special Educators:**

Rena Linnell	Primary	Extension: 1100	<a href="mailto:rlinnell@mail.ab.mec.edu">rlinnell@mail.ab.mec.edu</a>
Helen Epstein	Intermediate	Extension: 1100	<a href="mailto:hepstein@mail.ab.mec.edu">hepstein@mail.ab.mec.edu</a>

**Speech and Language Specialist:**

Jayne Carter		Extension: 1100	<a href="mailto:jcarter@mail.ab.mec.edu">jcarter@mail.ab.mec.edu</a>
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**Counselor:**

Hilary Bonnell		Extension: 1100	<a href="mailto:hbonnell@mail.ab.mec.edu">hbonnell@mail.ab.mec.edu</a>
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**Psychologist:**

Nancy Ferraro		Extension: 1100	<a href="mailto:nferraro@mail.ab.mec.edu">nferraro@mail.ab.mec.edu</a>
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**ELE Teacher:**

Theresa Laquerre		Extension: 1100	<a href="mailto:tlaquerre@mail.ab.mec.edu">tlaquerre@mail.ab.mec.edu</a>
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**Nurses:**

Diane Oster		Extension: 1100	<a href="mailto:doster@mail.ab.mec.edu">doster@mail.ab.mec.edu</a>
Joanne Chadwick		Extension: 1100	<a href="mailto:jchadwick@mail.ab.mec.edu">jchadwick@mail.ab.mec.edu</a>
Victoria Reiersen		Extension: 2058	<a href="mailto:vreiersen@mail.ab.mec.edu">vreiersen@mail.ab.mec.edu</a>

**OT:**

Kathleen Harrington		Extension: 1100	<a href="mailto:kharrington@mail.ab.mec.edu">kharrington@mail.ab.mec.edu</a>
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**PT:**

Marion Beardsley		Extension: 1100	<a href="mailto:mbeardsley@mail.ab.mec.edu">mbeardsley@mail.ab.mec.edu</a>
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**The McCarthy-Towne School**  
**Parker Damon Building, 11 Charter Road, Acton, MA 01720**  
**978 264 4700**

**Specialists' Names and Contact Information**

**Special Educators:**

Linda Roy	Primary	Extension: 3701	<a href="mailto:lroy@mail.ab.mec.edu">lroy@mail.ab.mec.edu</a>
Isabelle O'Connor	Intermediate	Extension: 3701	<a href="mailto:ioconnor@mail.ab.mec.edu">ioconnor@mail.ab.mec.edu</a>
Allison O'Leary		Extension: 3701	<a href="mailto:aoleary@mail.ab.mec.edu">aoleary@mail.ab.mec.edu</a>
Cindy Tamaren		Extension: 3701	<a href="mailto:ctamaren@mail.ab.mec.edu">ctamaren@mail.ab.mec.edu</a>

**Speech and Language Specialists:**

Bethany Vinal		Extension 3701	<a href="mailto:bvinal@mail.ab.mec.edu">bvinal@mail.ab.mec.edu</a>
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**Counselor:**

Kerri Tomlin		Extension: 3701	<a href="mailto:ktomlin@mail.ab.mec.edu">ktomlin@mail.ab.mec.edu</a>
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**Psychologist:**

Dr. Carolyn Imperato		Extension: 3701	<a href="mailto:cimperato@mail.ab.mec.edu">cimperato@mail.ab.mec.edu</a>
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**ELE Teacher:**

Suzanne Szwarczewicz, Chairperson K-12		Extension: 3701	<a href="mailto:sszwarczewicz@mail.ab.mec.edu">sszwarczewicz@mail.ab.mec.edu</a>
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**Nurse:**

Betty Johns		Extension: 3704	<a href="mailto:bjohns@mail.ab.mec.edu">bjohns@mail.ab.mec.edu</a>
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**OT:**

Tammy Kucharski		Extension: 3701	<a href="mailto:tkucharski@mail.ab.mec.edu">tkucharski@mail.ab.mec.edu</a>
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**PT:**

Marion Beardsley		Extension: 3701	<a href="mailto:mbeardsley@mail.ab.mec.edu">mbeardsley@mail.ab.mec.edu</a>
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**The Paul P. Gates School**  
**75 Spruce Street, Acton, MA 01720**  
**978 266 2570**

**Specialists' Names and Contact Information**

**Special Educators:**

Kelli Sullivan	Primary	Extension: 4051	<a href="mailto:ksullivan@mail.ab.mec.edu">ksullivan@mail.ab.mec.edu</a>
Susan Hunt	Intermediate	Extension: 4051	<a href="mailto:shunt@mail.ab.mec.edu">shunt@mail.ab.mec.edu</a>
Johanna Pyle		Extension: 4051	<a href="mailto:jpyle@mail.ab.mec.edu">jpyle@mail.ab.mec.edu</a>

**Speech and Language Specialists:**

Allison Larson		Extension: 4051	<a href="mailto:alarson@mail.ab.mec.edu">alarson@mail.ab.mec.edu</a>
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**Counselor:**

Jennifer Burke		Extension: 4051	<a href="mailto:jburke@mail.ab.mec.edu">jburke@mail.ab.mec.edu</a>
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**Psychologist:**

Nancy Ferraro		Extension: 4051	<a href="mailto:nferraro@mail.ab.mec.edu">nferraro@mail.ab.mec.edu</a>
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**ELE Teacher:**

Theresa Laquerre		Extension: 4051	<a href="mailto:tlaquerre@mail.ab.mec.edu">tlaquerre@mail.ab.mec.edu</a>
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**Nurses:**

Diane Spring		Extension: 4056	<a href="mailto:dspring@mail.ab.mec.edu">dspring@mail.ab.mec.edu</a>
Victoria Reiersen		Extension: 4056	<a href="mailto:vreiersen@mail.ab.mec.edu">vreiersen@mail.ab.mec.edu</a>

**OT:**

Tammy Kucharski		Extension: 4051	<a href="mailto:tkucharski@mail.ab.mec.edu">tkucharski@mail.ab.mec.edu</a>
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**PT:**

Marion Beardsley		Extension: 4051	<a href="mailto:mbeardsley@mail.ab.mec.edu">mbeardsley@mail.ab.mec.edu</a>
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**The Merriam School**  
**Parker Damon Building, 11 Charter Road, Acton, MA 01720**  
**978 264 4700**

**Specialists' Names and Contact Information**

**Special Educators:**

Renee Hill	Primary	Extension: 3751	<a href="mailto:rhill@mail.ab.mec.edu">rhill@mail.ab.mec.edu</a>
Amy Herrick	Intermediate	Extension: 3751	<a href="mailto:aherrick@mail.ab.mec.edu">aherrick@mail.ab.mec.edu</a>
Beth Tafler		Extension: 3751	<a href="mailto:btafler@mail.ab.mec.edu">btafler@mail.ab.mec.edu</a>
Jen Washburn		Extension: 3751	<a href="mailto:jwashburn@mail.ab.mec.edu">jwashburn@mail.ab.mec.edu</a>

**Speech and Language Specialist:**

Patricia Kaminsky		Extension: 3751	<a href="mailto:pkaminsky@mail.ab.mec.edu">pkaminsky@mail.ab.mec.edu</a>
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**Counselor:**

Ginny Conway, Chairperson K-6		Extension: 3751	<a href="mailto:gconway@mail.ab.mec.edu">gconway@mail.ab.mec.edu</a>
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**Psychologist:**

Dr. Carolyn Imperato		Extension: 3751	<a href="mailto:cimperato@mail.ab.mec.edu">cimperato@mail.ab.mec.edu</a>
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**ELE Teacher:**

Suzanne Szwarczewicz, Chairperson K-12		Extension: 3751	<a href="mailto:sszwarczewicz@mail.ab.mec.edu">sszwarczewicz@mail.ab.mec.edu</a>
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**Nurse:**

Betty Mazzone		Extension: 3752	<a href="mailto:emazzone@mail.ab.mec.edu">emazzone@mail.ab.mec.edu</a>
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**OT:**

Niki Holtzman		Extension: 3751	<a href="mailto:nholtzman@mail.ab.mec.edu">nholtzman@mail.ab.mec.edu</a>
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**PT:**

Anne Dempsey		Extension: 3751	<a href="mailto:adempsey@mail.ab.mec.edu">adempsey@mail.ab.mec.edu</a>
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**The Raymond J. Grey Junior High School**  
**16 Charter Road, Acton, MA 01720**  
**978 264 4700**

**Specialists' Names and Contact Information**

**Special Educators:**

Karoly Baglio	Bldg. Dept. Leader	Extension: 3369	<a href="mailto:kbaglio@mail.ab.mec.edu">kbaglio@mail.ab.mec.edu</a>
Vanessa Banyas	Learning Center	Extension: 3381	<a href="mailto:vbanyas@mail.ab.mec.edu">vbanyas@mail.ab.mec.edu</a>
Kerry Byrne	Learning Center	Extension: 3349	<a href="mailto:kbyrne@mail.ab.mec.edu">kbyrne@mail.ab.mec.edu</a>
Lana Paone	Learning Center	Extension: 3349	<a href="mailto:lpaone@mail.ab.mec.edu">lpaone@mail.ab.mec.edu</a>
Denis Reedy	CLASS	Extension: 3364	<a href="mailto:dreedy@mail.ab.mec.edu">dreedy@mail.ab.mec.edu</a>
Shauna Wilkinson	Connections	Extension: 3945	<a href="mailto:swilkinson@mail.ab.mec.edu">swilkinson@mail.ab.mec.edu</a>
Tim Malloy	LLP	Extension: 3386	<a href="mailto:tmalloy@mail.ab.mec.edu">tmalloy@mail.ab.mec.edu</a>
Joan Celebi	Reading Specialist	Extension: 3369	<a href="mailto:jcelebi@mail.ab.mec.edu">jcelebi@mail.ab.mec.edu</a>

**Speech and Language Specialists:**

Kristin Yargeau	SPL	Extension: 3357	<a href="mailto:kyargeau@mail.ab.mec.edu">kyargeau@mail.ab.mec.edu</a>
Annmarie Chang	Connections/SPL	Extension: 3347	<a href="mailto:achang@mail.ab.mec.edu">achang@mail.ab.mec.edu</a>

**Counselors:**

Michelle Dancause		Extension: 3305	<a href="mailto:mdancause@mail.ab.mec.edu">mdancause@mail.ab.mec.edu</a>
Katie (Chakarian) McGowan		Extension: 3332	<a href="mailto:kchakarian@mail.ab.mec.edu">kchakarian@mail.ab.mec.edu</a>
Jon Duclos		Extension: 3331	<a href="mailto:jduclos@mail.ab.mec.edu">jduclos@mail.ab.mec.edu</a>
Caroline O'Brien, Counseling Liaison, RJG		Extension: 3334	<a href="mailto:cobrien@mail.ab.mec.edu">cobrien@mail.ab.mec.edu</a>

**Psychologists:**

Rick Cowen		Extension: 3315	<a href="mailto:rcowen@mail.ab.mec.edu">rcowen@mail.ab.mec.edu</a>
Mary Clare Hayes		Extension: 3325	<a href="mailto:mchayes@mail.ab.mec.edu">mchayes@mail.ab.mec.edu</a>



**The Acton-Boxborough Regional High School**  
**36 Charter Road, Acton, MA 01720**  
**978 264 4700**

**Specialists' Names and Contact Information**

**Special Educators:**

Cheryl Alfieri-Simmons	Bldg. Dept. Leader Learning Center 5	Extension: 3490 Extension: 3528	<a href="mailto:csimmons@mail.ab.mec.edu">csimmons@mail.ab.mec.edu</a>
Judy Smith-Prather	Learning Center 1	Extension: 3469	<a href="mailto:jsmithprather@mail.ab.mec.edu">jsmithprather@mail.ab.mec.edu</a>
Susan Ervais-Bohmiller	Learning Center 2	Extension: 3441	<a href="mailto:sbohmiller@mail.ab.mec.edu">sbohmiller@mail.ab.mec.edu</a>
Gary Holbrook-DeFeo	Learning Center 3	Extension: 3459	<a href="mailto:gholbrook@mail.ab.mec.edu">gholbrook@mail.ab.mec.edu</a>
Nikki Jeannotte	Learning Center 4	Extension: 3583	<a href="mailto:njeannotte@mail.ab.mec.edu">njeannotte@mail.ab.mec.edu</a>
Carol Moser-Wight	MAP Program	Extension: 3520	<a href="mailto:cmoser-wight@mail.ab.mec.edu">cmoser-wight@mail.ab.mec.edu</a>
Sarah Little	SCE Program	Extension: 3447	<a href="mailto:slittle@mail.ab.mec.edu">slittle@mail.ab.mec.edu</a>
Tammy Morgan	ODP Program	Extension: 3449	<a href="mailto:tmorgan@mail.ab.mec.edu">tmorgan@mail.ab.mec.edu</a>
Erica Cohen	REAL Program	Extension: 3438	<a href="mailto:ecohen@mail.ab.mec.edu">ecohen@mail.ab.mec.edu</a>

**Speech and Language Specialist:**

Judi Painter	Extension: 3496	<a href="mailto:jpainter@ab.mec.edu">jpainter@ab.mec.edu</a>
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**Counselors:**

Todd Chicko, Chairperson 7-12	Extension: 3430	<a href="mailto:tchicko@mail.ab.mec.edu">tchicko@mail.ab.mec.edu</a>
Stephen Hitzrot	Extension: 3430	<a href="mailto:shitzrot@mail.ab.mec.edu">shitzrot@mail.ab.mec.edu</a>
Wioletta Pawlowska	Extension: 3430	<a href="mailto:wpawlowska@mail.ab.mec.edu">wpawlowska@mail.ab.mec.edu</a>
Jodi Chu	Extension: 3430	<a href="mailto:jchu@mail.ab.mec.edu">jchu@mail.ab.mec.edu</a>
Susan Root	Extension: 3430	<a href="mailto:sroot@mail.ab.mec.edu">sroot@mail.ab.mec.edu</a>
Andy Palmer	Extension: 3430	<a href="mailto:apalmer@mail.ab.mec.edu">apalmer@mail.ab.mec.edu</a>
Shannon Dandridge	Extension: 3430	<a href="mailto:sdandridge@mail.ab.mec.edu">sdandridge@mail.ab.mec.edu</a>
I'Esha Thomas	Extension: 3430	<a href="mailto:ithomas@mail.ab.mec.edu">ithomas@mail.ab.mec.edu</a>
Jennifer Gabel	Extension: 3430	<a href="mailto:jgabel@mail.ab.mec.edu">jgabel@mail.ab.mec.edu</a>
Lindsay Rosenman (on leave)	Extension: 3430	<a href="mailto:lrosenman@mail.ab.mec.edu">lrosenman@mail.ab.mec.edu</a>

**Psychologists:**

Elizabeth Warren	Extension: 3430	<a href="mailto:ewarren@mail.ab.mec.edu">ewarren@mail.ab.mec.edu</a>
Susan Root	Extension: 3430	<a href="mailto:sroot@mail.ab.mec.edu">sroot@mail.ab.mec.edu</a>
Kristen VanderStucken	Extension: 3430	<a href="mailto:kvanderstucken@mail.ab.mec.edu">kvanderstucken@mail.ab.mec.edu</a>
Cynthia Sweeney-Adamchek	Extension: 3430	<a href="mailto:csweeneyadamche@mail.ab.mec.edu">csweeneyadamche@mail.ab.mec.edu</a>
Katherine Florek	Extension: 3430	<a href="mailto:kflorek@mail.ab.mec.edu">kflorek@mail.ab.mec.edu</a>

**Regional Department Leader, Alternative Programs:**

Beth Baker	Extension 3460	<a href="mailto:bbaker@mail.ab.mec.edu">bbaker@mail.ab.mec.edu</a>
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**Academic Support Center Teacher:**

Fletcher Davis	Extension: 3476	<a href="mailto:fdavis@mail.ab.mec.edu">fdavis@mail.ab.mec.edu</a>
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**ELE Teacher:**

Pat Garrison	Extension: 3279	<a href="mailto:pgarrison@mail.ab.mec.edu">pgarrison@mail.ab.mec.edu</a>
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**Nurses:**

Diana McNicholas	Extension: 3418	<a href="mailto:dmcnicholas@mail.ab.mec.edu">dmcnicholas@mail.ab.mec.edu</a>
Colleen McGovern	Extension: 3418	<a href="mailto:mcgovern@mail.ab.mec.edu">mcgovern@mail.ab.mec.edu</a>
Cathy Loebis	Extension: 3418	<a href="mailto:cloebis@mail.ab.mec.edu">cloebis@mail.ab.mec.edu</a>

**OT:**

Tammy Kucharski	Extension: 3719	<a href="mailto:kucharski@mail.ab.mec.edu">kucharski@mail.ab.mec.edu</a>
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**PT:**

Anne Dempsey	Extension: 3751	<a href="mailto:adempsey@mail.ab.mec.edu">adempsey@mail.ab.mec.edu</a>
Marion Beardsley	Extension 3751	<a href="mailto:mbeardsley@mail.ab.mec.edu">mbeardsley@mail.ab.mec.edu</a>

## Out-of-District (OOD) School Placements

Dear Parents/Guardians,

Your student is part of our school family in Acton and Acton-Boxborough, even though your child, for unique educational reasons, has been placed in one of our out-of-district programs. But, with our desire to have you and your child connected both to the out-of-district placement and to us, general guidelines have been written below to help you receive the best intervention in the shortest time.

Routine and day-to-day matters (e.g. homework, progress, communication/feedback): Please call the classroom teacher/specialist at the out-of-district school.

Long range planning matters (e.g. IEP goals, transitional planning, transportation, planning for next year and years to come, etc.): Please call Matt Kidder at 978 264 4700 ext 3266 or email him at [mkidder@mail.ab.mec.edu](mailto:mkidder@mail.ab.mec.edu) as your child is part of our school family.