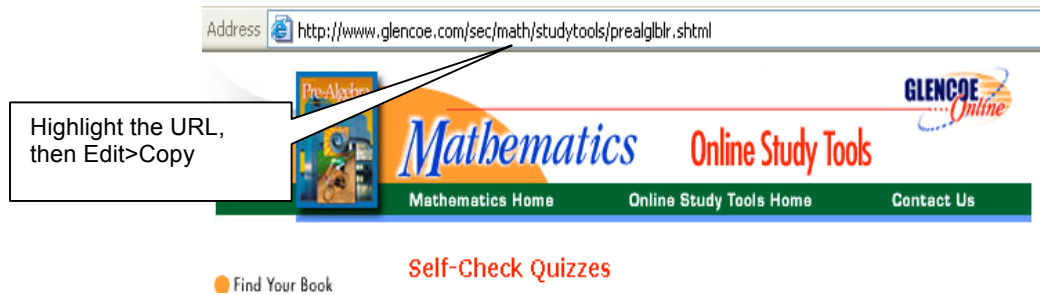




Home Page Construction Kit (HCK3): Adding a Link To A URL (website)

You can create a link on your website that will allow visitors to access a new page or website from within your website.

Open the Internet and go to the web site you wish to link to. Highlight the URL and go to Edit>Copy.



Open First Class and open your Web Publishing Page folder.

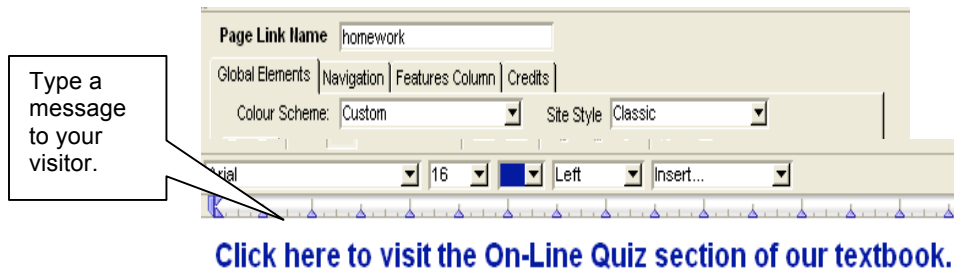


Open the document that you want to add a link to.

In this example, a link to the textbook publisher's web site will be added on the Homework page.

	Name	Subject
✳	Home Page	HS hor
✳	course1	course
✳	handouts	-
✳	homework	-
✳	links	-
✳	outline	-

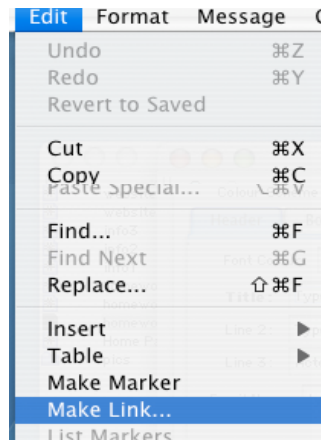
Type the message that will direct your visitor to the web site.



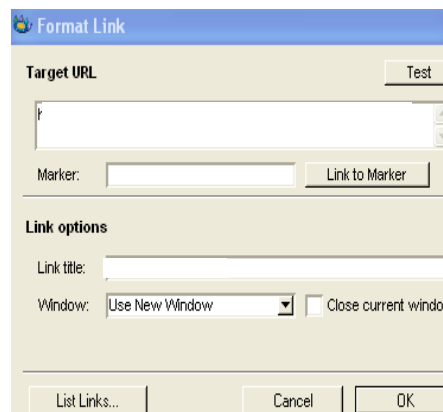
Highlight the word or words in the message that you want the visitor to click on. In this example, the visitor will click on the word “here” to go to the linked page.



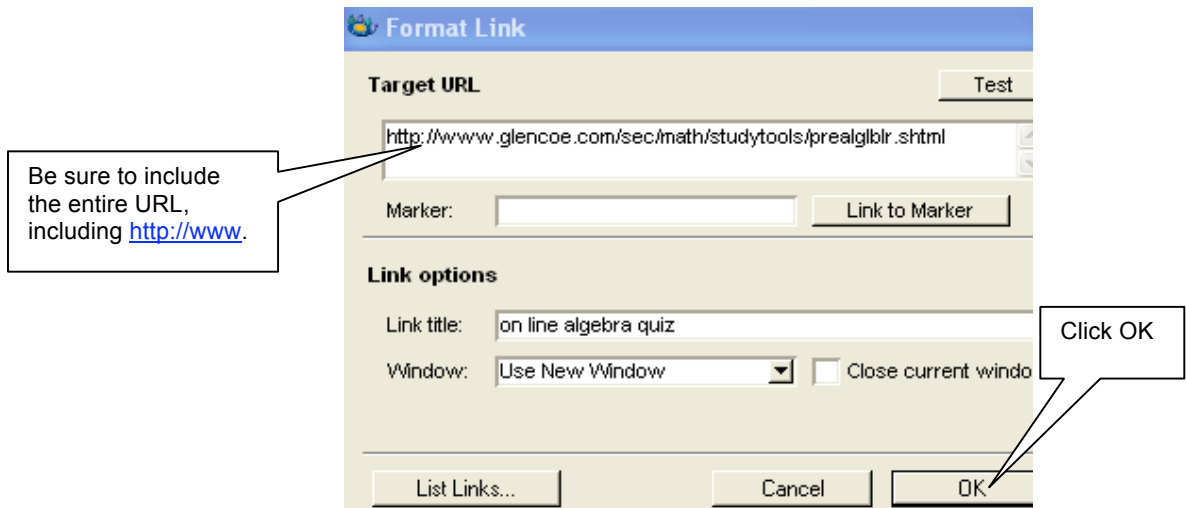
With the word(s) highlighted, go to Edit>Make Link.



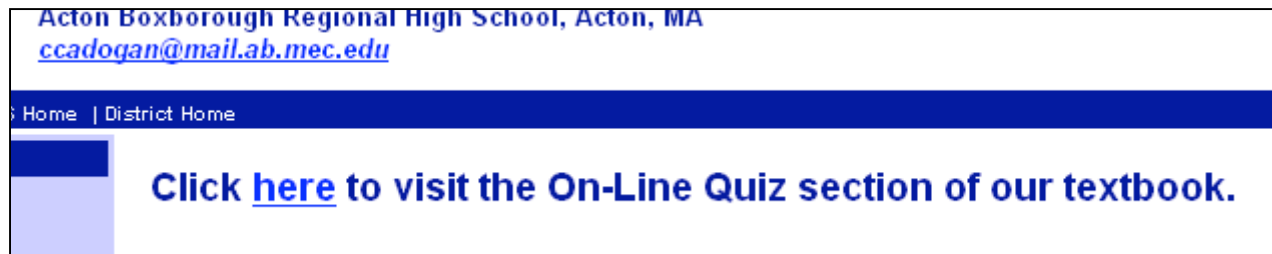
The Format Link box opens.



Click in the Target URL box and paste the link using Control+V (or Apple/Command+V on a Mac).
Be sure to click **OK**.

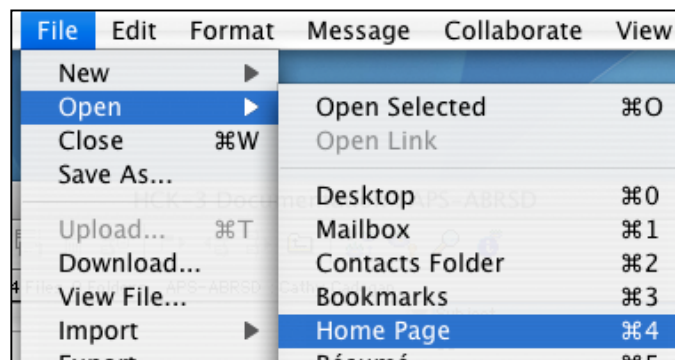


Close the page in First class.
Go to your web site on the Internet and verify that the page displays correctly.
Click on the link and make sure that it works.

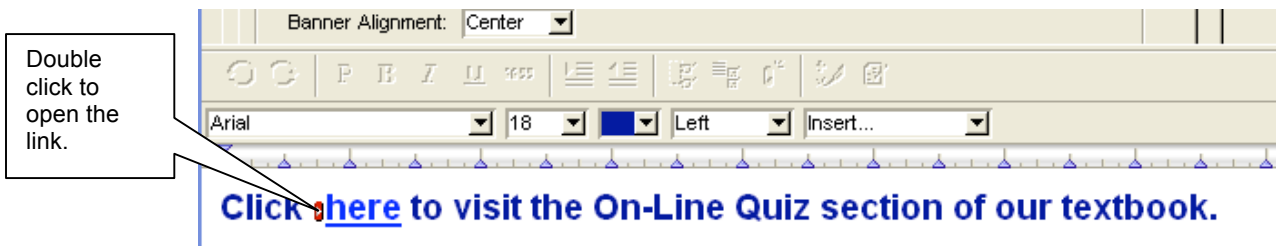


Editing a Link

Open First Class and go to File>Open>Home Page.



Double click on the red arrow next to the link.



In the Format Link box, make changes to the link and then click OK.

