

Name
T

Toolbox-#
Date

An Intro to Ms. Carter's Class

"Spoon feeding in the long run teaches us nothing but the shape of the spoon." EM Forster

Be prepared by bringing to class:

- ✓ An Active Learner's attitude
- ✓ Respect for yourself and others
- ✓ An inquiring mind
- ✓ A complete SS/English notebook
- ✓ Plan book and writing utensil



Classroom Behavior

1. When you come into class, there will be a **Warm Up** activity on the left side of the board. It may tell you what to do with you homework, alert you to new pages to log into your binder, or ask a question for you to answer in your journal. You are **expected** to follow the Warm Up as soon as you enter class, so that we don't waste class time.
2. Please check the **Agenda** on the front board to acquaint yourself with the day's activities.
3. There is **much** discussion during class, so it is important for you to follow the rules below:
 - ❖ **RAISE** your hand and **WAIT** to be called on before speaking
 - ❖ Do not put down other people or their ideas
 - ❖ Do not talk over the teacher or another student
 - ❖ The "three strikes" policy will be used when a student speaks when s/he should not. Your name will be put on the board the first time you speak out of turn. The third time within a double block class period that you speak out, you will be assigned a detention.
4. You must sign out and take the appropriate pass when leaving class
 - ❖ You do not need to ask to use the bathroom, but show **GOOD JUDGEMENT** about when to leave. Reviewing a new concept, assigning homework, reviewing directions IS NOT A GOOD TIME.
5. You are expected to be in class within the 4-minute passing time, before the door is closed, signaling the start of class. If you have trouble with your locker, etc., please **CHECK WITH ME**, or ask another student coming to class to let me know, so that I am aware of why you will be arriving late. If you are not in class within the passing time or do not have prior approval to arrive late to class you may receive a detention.
6. **After** class has started and **homework is reviewed**, any homework that you find in your binder will be considered late.
7. You will be given a locker pass for both English and one for social studies and the following applies to each class. You may use these passes **ONCE** anytime during the term to go to your locker to get a forgotten homework. The homework will not be considered "late". If you do not use your locker pass all term, you may pass it in for an extra point at the end of the term.

Homework Assignments

1. Are NOT assigned to keep you busy, but rather to help prepare you for the following class, reinforce a skill, or help synthesize concepts.
2. Will develop a variety of skills such as reading, writing, geography, grammar, analysis and creativity.
3. Will be assigned as required, with clear due dates, written on the homework board. If there is no homework, "NONE" will be written on the board and should be written in your plan book as well. Use <http://ab.mec.edu~kcarter> to learn of the upcoming week's activities and important due dates.
4. Will include both nightly and graded assignments.
 - a. In order to receive full credit (2 points) for **nightly** homework you need to show **effort** and have attempted to complete the assignment. Your name must be on the homework in order to receive full credit. It will not be marked for "correct" answers, as many times there will be lots of possible responses. You may pass it in "late" at the next class for 1 point. After that it will not be accepted for any points. You may pass it in after that for me to review or comment.
 - b. **Graded** homework will never be due the day after it is assigned. It will be worth a stated amount of points.
 - i. For every class that the graded homework is late, 10% will be deducted from your score.
 - ii. You will lose one point if your name is not on it.
5. Must be written in a plan book
6. When passed in, homework must be placed in your T's homework drawer in the rolling cart and NOT put on my desk (the BLACK HOLE!).
7. Final drafts must be written in ink or typed to receive full credit.

Extra Help!

Most Tuesday afternoons from 2:06-3:00 and Wednesday mornings from 6:45-7:15 are the weekly extra help days. I will also offer additional days before a project, paper or quiz. If these times do not work for you, please see me directly so that we can come up with an alternative time to meet. You do NOT have to stay the whole time. Please come prepared with questions!!

Assessment

- a. Assessment opportunities will be varied and will include:
 - Homework, class work, quizzes, notebook checks, debates, creative assignments, papers and tests.
- b. In most terms you will have the opportunity to earn around 250 points through a variety of assignments. During the first term, the point values will be lowered to give you some time to better understand my expectations of your work.
- c. Before turning in an assignment with a rubric, you should ALWAYS self-assess unless otherwise directed. This is an effort to motivate you to THINK about your own, be reflective, and perhaps catch any mistakes or omissions before you pass your work in.

Absences

- a. Check the *Sample Notebook* for the titles of pages you missed
- b. Take copies of the needed pages from the *Recent Papers* bins.
- c. Hand in any homework that was due, writing **Absent** at the top of the page
- d. Check the HW board for any new HW
- e. Check with me for any needed clarification
- f. **MAKING UP WORK IS YOUR RESPONSIBILITY!**

Academic Integrity

The purpose of homework, tests, essays, projects and quizzes is to provide you with an opportunity to demonstrate your knowledge and a chance for me to give you some feedback. Accordingly, if you submit an assignment that is not completely your own work, it defeats this purpose.

While it is OK to:

- Do your own homework with a friend as long as you do your own work.
- Check with me about how much help or collaboration is allowed.
- Ask me to clarify an assignment.
- Ask your parents/guardians for clarification.

It is NOT OK, and considered cheating, if you:

- Copy or let someone copy homework, quizzes, papers, etc.,
- Ask or tell another student who has taken a quiz/test/in-class essay what the questions are
- Have someone else do your work or do the work for another student.
- Use an assignment that you wrote for one class and submit it as an assignment for another class without permission.
- Plagiarize material from another source.

CHEATING IS UNACCEPTABLE.

- If you cheat, you may receive a 0 for that assignment.
- Remember nightly assignments are not graded and you will receive **full credit for trying**.

DON'T WAIT UNTIL THE LAST MINUTE!! For all of the **graded** assignments, you will have more than one night to complete them. Take a look at the assignment the day it is given. If you have any trouble or questions about it, email me or ASK ME during homeroom, after school, the beginning or end of class for some help. Ask an adult at home or another student to help EXPLAIN how to tackle the assignment.

LET'S HAVE A GOOD YEAR!

Please let me know if you have any questions or concerns about the guidelines.

I have reviewed and understand the expectations in Ms. Carter's English and social studies classes.

Student Name

Student Signature